



Bio Town Biogas LLC
402 W 100 N
Reynolds, IN 47980

STRICTLY PRIVATE & CONFIDENTIAL

June 6, 2024

Bio Town Biogas LLC – Regulatory & Compliance Associate

Bio Town Biogas LLC (“BTB”) is a waste-to-value company which utilizes organic waste products to produce renewable electricity and renewable natural gas. BTB is focused on producing low-cost renewable energy while also reducing carbon emissions. BTB is a partnership between Bio Town Ag, Inc., an Indiana multi-generational family farm, and Green Rock Energy Partners, a New York sustainable energy-focused private equity firm.

The **Regulatory & Compliance Associate** will perform activities essential to the effective operation of ongoing company functions regarding digester health and performance, and regulatory compliance.

Responsibilities

- Sample digester feedstock
 - Collect & test weekly samples to understand Total Solids and Volatile Solids of material
 - Test effluent for digester health monitoring
 - Collect & coordinate shipping of samples to labs for analysis in accordance with permits
 - Review and test new products for anaerobic digester
- Regulatory compliance and permits
 - Perform weekly and monthly tasks for permit compliance
 - Notify and follow timelines for emission testing of permitted equipment
 - Prepare reports for submission on a monthly and quarterly basis to regulatory agencies
 - Continuously review and update procedures and systems for adherence to permits
 - Work closely with advisors to understand permits and changes to compliance

Qualifications

- Bachelor's degree required in chemistry, biology, or other sciences
- Proficient with Microsoft Office and comfortable building data trend analysis
- Individual will have a positive attitude, good work ethic, and can work well in a team setting or autonomously. Candidate must be self-motivated and performance driven.
- Strong communication and interpersonal skills, including a demonstrated ability to write effectively.
- Detail-oriented, analytical, and resourceful with excellent organizational skills

Benefits:

- Salary exempt position paid weekly.
- Full-time position with benefits after 90 days. Benefits include but not limited to: Health, Dental, Vision, Accident, Critical Illness, Life, Disability, and 401k.
- Paid time off after 90 days of full-time employment in accordance with the Company's Paid Time Off (PTO) policy.

Disclaimer:

Bio Town Biogas is a drug-free workplace and participates in pre-employment and random testing. Bio Town Biogas is an equal opportunity employer. Employment at Bio Town Biogas is employment-at-will.